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|  | Orientation | * Director’s Introduction * Orientation * Understanding podcasts * Understanding pre recorded lectures * Understanding pre recorded interviews * Understanding case studies * Understanding discussion boards * Policies |
| 1 | Coursework | * Introduction to the Module * Coursework |
| 2 | Personnel selection, design and validation process | * Animated video |
| 3 | Methods and tools for employee selection and recruitment | * Short podcast * Lecture * Guest interview: Psychometric testing in recruitment * 15FQ+ reports |
| 4 | Job Analysis | * Short podcast * Lecture * Journal Article |
| 5 | Talent Management and Sourcing Candidates | * Short podcast * Lecture * Quiz * Podcast: Recruitment in Businesses * 2 Journal articles |
| 6 | Employer Branding and Body Language | * Short podcast * Lecture * Guest interview: Employer Branding and Recruitment |
| 7 | Legal and Ethical Considerations | * Short podcast * Lecture * Quiz * Guest interview: Legal Perspectives on Recruitment * Empleo articles * Journal Article |
| 8 | Mastering job-offer negotiation and creating evidence based guidelines for organisational compensation and benefits | * Short podcast * 2 lectures * Guest interview – Panel interview on recruitment * Journal Article |
| 9 | Technology and data in recruitment practices | * Short podcast * Lecture * Quiz * Podcast: Recruitment in Practice * Journal Article |
| 10 | Onboarding and retention strategies | * Short podcast * Lecture * Podcast: A business owner’s view of recruitment * Journal Article |
| 11 | Conclusion | * Short podcast |
| 12 | Resources | * The Art of Sustainable Performance.pdf |